

## PGCA 53RD MIDYEAR CONFERENCE ONLINE REGISTRATION

1. Visit <http://pgca.com.ph/event/> to register to the PGCA 53rd Midyear Conference and click on the **REGISTER NOW** button at the last part of the webpage.
2. Select between **MEMBER** or **NON-MEMBER** for your **PARTICIPANT'S CLASSIFICATION** and accomplish the **REGISTRATION FORM** (*For membership concerns, kindly contact Ms. Alma Mosatalla at +639166553507 / (632) 455-5108 or email at [secretariat@pgca.com.ph](mailto:secretariat@pgca.com.ph)*)
  - a. BASIC INFORMATION
  - b. LEARNING SESSIONSAn automated email confirmation with subject: **STEP 1 - PGCA 53RD MIDYEAR CONFERENCE (PRE-REGISTERED)** will be sent to your registered email in either of the following:
  - a. Inbox / Primary Inbox
  - b. Promotions Inbox
  - c. Spam
3. In your automated email confirmation with subject: **STEP 1 - PGCA 53RD MIDYEAR CONFERENCE (PRE-REGISTERED)**, notice that your registration details were displayed. Choose between **DIRECT DEPOSIT** or **PAY ONSITE** for your preferred payment.
  - a. In **DIRECT DEPOSIT**, participants may pay for their registration fee through bank deposit to the accredited banks of PGCA (Member: Php 4,000.00 / Non-Member: Php 4,500.00) on or before October 20, 2017, 5:00PM
    - i. Write your **FULL NAME, CONTACT NUMBER & AFFILIATION (School or Company)** on the deposit slip
    - ii. Email the scanned copy of your deposit slip to [convention@pgca.com.ph](mailto:convention@pgca.com.ph) on or before October 20, 2017, 5:00PM
    - iii. Type in **PGCA 53rd Midyear Payment** as your EMAIL SUBJECT and type in your **FULL NAME, CONTACT NUMBER & AFFILIATION** as your EMAIL MESSAGE
  - b. In **PAY ONSITE**, participants may pay for their registration fee on
    - i. September 1 to October 20, 2017 at PGCA National Office, 107-A Philippine Social Sciences Center, Commonwealth Avenue, Diliman, Quezon City (Member: Php 4,000.00 / Non-Member: Php 4,500.00) or on
    - ii. October 23-24, 2017 at PGCA's Registration Booth, World Class Sison Auditorium, Maniboc, Lingayen, Pangasinan (Member: Php 4,500.00 / Non-Member: Php 5,000.00)
4. Once **PAYMENT** is VERIFIED within 3 to 5 working days, an automated email confirmation with subject: **PGCA 53RD MIDYEAR CONFERENCE - SUCCESSFUL PAYMENT!** will be sent to your registered email in either of the following:
  - a. Inbox / Primary Inbox
  - b. Promotions Inbox
  - c. Spam

***Please be guided with the Email Instructions.***

**Congratulations! You have successfully accomplished the event registration for the PGCA 53RD MIDYEAR CONFERENCE by following the 4 EASY STEPS.**

### **FOR PGCA - RELATED CONCERN**

Ms. Alma Mosatalla

[secretariat@pgca.com.ph](mailto:secretariat@pgca.com.ph)

(0916) 655 3507

### **FOR TECHNICAL CONCERN**

[social\\_ph@pisaratechnologies.com](mailto:social_ph@pisaratechnologies.com)

(02) 500.1856 / 0977.839.7801